



Vendor and Non-Profit Booth Information and Application
August 14, 2010
10:00am—6:00pm

Our mission of the Garland Street Fair is to strengthen neighborhood business and enhance community involvement in the Garland District.

This year's family street fair will once again pay tribute to Judy Garland with the Wizard of Oz theme. Five blocks of the Garland Business District will be closed for the 8th Annual Garland Street Fair, where last year over 8,000 people attended. We will have live bands, food vendors, arts & activities for kids and involvement from the many Garland businesses. Proceeds go to The

You will provide:

Tent, table, merchandise, and signage. Sun screens for your tent and a lot of water are advisable. You must have your own business license and collect sales tax.

The Garland Street Fair Committee (here on out called Committee) will provide:

10X10 space, and a packet with name badge and set up/take down instructions to be sent around August 5.

Event Promotion & Advertising

The Quinn Group handles all of our promotions for the fair with press releases, local print mediums and TV news coverage. Only major sponsors will be listed separately. All participants will be listed on the street map for the event if their fees have been paid in full by July 15. We encourage all participants to put effort into promoting their business or non-profit through their own advertising.

Electrical Service

There is no access to any electrical service for any vendor booth on the street. Generators are not permitted. There may be an exception for food vendors.

Parking

Parking is free in the Garland neighborhoods. Fowler United Methodist has opened up their church parking lot. Please abide by all "No Parking" signs and be courteous to our neighbors.

Restrooms

There will be Honey Buckets available on the day of the street fair. Refer to the map at the information booth.

Booth Applications

The Committee reserve the right to accept or reject applications at any time. All requests must comply with the Garland Street Fair Mission Statement. Payment for your booth must be paid in full by August 1, 2010. Arts and crafts vendors will be juried by committee; we hope to have a nice cross section of moderate to mid-range, hand-made items for sale. Non profits will need to provide a small craft or game for the kids preferably with the Oz theme. No political campaign booths for political parties or individual candidates will accepted.

Booth Sharing

Subletting of booth space is prohibited. Sharing or other use of the booth space not specifically authorized by the Committee is prohibited.

Samples, Souvenirs & Soliciting

Soliciting of business and/or distribution of samples and souvenirs will not be permitted within the boundaries of the street fair.

Set up and Take Down of Booths

You will receive a packet in the mail around August 5 with detailed information on where you booth will be, how to get to it, and the name of your block captain so you have someone to go to for questions. Set up will begin no earlier than 8:00am unless prior authorization is given. Take down will be completed by 7:00pm or you may be charged an extra fine of \$75 to pay for extended closure of the street. Vehicles are not permitted on Garland Avenue, unless prior arrangements were made, in order to keep all participants safe. **All participants in the Garland Street Fair must remain open for business from 10:00am until 6:00pm.**

Insurance

The Garland Business District and the Committee will not be responsible for injury to persons, loss or damage of merchandise, equipment or decorations by fire, accident, theft or any other cause while on the Garland Street grounds. The Committee suggests that all vendors and non-profits carry appropriate insurance coverage for their booth, stock and contingency liabilities.

Security

Vendors and non-profits are responsible for security in their own booth for the duration of the street fair. During set up and take down, please have a staff member in your booth at all times. The Committee cannot assume any responsibility for losses incurred from pilfering or any other causes. The Garland Business District has hired City of Spokane Police for traffic control throughout the entire street fair.

Food and Food Sampling

Food and food sampling is allowed with the proper permits obtained from the Health District. You are required to make all arrangements for your own permit.



**Vendor or Non-Profit Application and Contract
August 14, 2010**

Company name: _____ Date: _____

Contact person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ 2nd Phone: _____

Email address: _____

Vendor: Arts and Crafts Food Brief description: _____

Or Non-Profit, please briefly explain who you are and what you plan to do at your booth: _____

FEES	By August 1 depending on space available
Arts & Crafts Vendors	\$75
Food Vendors	\$150
Non-Profits	\$50

I have read and agree to abide by the rules and regulations stated herewith, including remaining in the street fair from 10:00am until closing time of 6:00pm. I, the undersigned, agreed to hold harmless the Garland Business District and the Garland Street Fair Committee from any responsibility for injuries to persons or loss of life, or lost, stolen or damage of property during the street fair.

Signature: _____ Date: _____

Please make checks payable to **Garland Business District**
Mail to: Tracy Mielke
The Bead Addict's Attic
635 W. Garland
Spokane, WA 99205

Questions? Call Tracy at 324-2323 or guymielke@aol.com.