



**Garland Business Member Information Sheet
with Application & Contract**

August 14, 2010 * 10:00am—6:00pm

**Our mission of the Garland Street Fair is to strengthen neighborhood business
and enhance community involvement in the Garland District.**

This year's family street fair will once again pay tribute to Judy Garland with the Wizard of Oz theme. Five blocks of the Garland Business District will be closed for the 8th Annual Garland Street Fair, where last year over 8,000 people attended. We will have live bands, food vendors, arts & activities for kids and involvement from the many Garland businesses. Proceeds go to The

ISSUE TO CLARIFY FOR BUSINESSES FROM THE GARLAND BUSINESS DISTRICT THAT ARE INVOLVED IN THE GARLAND STREET FAIR.

Your Booth:

We encourage you to showcase your business in to the street at the street fair. There are many customers who will not be walking into stores, but only browsing the street. Although it is a lot of work, it is worth your efforts to present your product in a creative fashion.

If you are out in the street with a booth, **you will need:** tent, table, merchandise, and signage. Sun screens and water are advisable for workers. You must have your own business license and collect sales tax.

The Garland Street Fair Committee (here on out called Committee) **will provide:**

The items listed in the Membership Agreement (check box on application if you need one.)

Event Promotion & Advertising

The Quinn Group handles all of our promotions for the fair with press releases, local print mediums and TV news coverage. Only major sponsors will be listed separately. All participants will be listed on the street map for the event if their fees have been paid in full by July 15. We encourage all participants to put effort into promoting their business or non-profit through their own advertising.

Electrical Service

There is no access to any electrical service for any vendor booth on the street. Generators are not permitted. There may be an exception for food vendors.

Parking

Parking is free in the Garland neighborhoods. Fowler United Methodist has opened up their church parking lot. Please abide by all "No Parking" signs and be courteous to our neighbors.

Restrooms

There will be Honey Buckets available on the day of the street fair. Refer to the map at the information booth.

Booth Sharing

Subletting of booth space is prohibited. Sharing or other use of the booth space not specifically authorized by the Committee is prohibited.

Samples, Souvenirs & Soliciting

Soliciting of business and/or distribution of samples and souvenirs as well as political booths will not be permitted within the boundaries of the street fair.

Set up and Take Down of Booths

You will receive a letter around August 5 with detailed information for the day and the name of your block captain so you have someone to go to for questions. Set up will begin no earlier than 8:00am unless prior authorization is given. Take down will be completed by 7:00pm or you may be charged an extra fine of \$75 to pay for extended closure of the street. Vehicles are not permitted on Garland Avenue, unless prior arrangements were made, in order to keep all participants safe. **All participants in the Garland Street Fair must remain open for business from 10:00am until 6:00pm.**

Insurance

The Garland Business District and the Committee will not be responsible for injury to persons, loss or damage of merchandise, equipment or decorations by fire, accident, theft or any other cause while on the Garland Street grounds. The Committee suggests that all vendors and non-profits carry appropriate insurance coverage for their booth, stock and contingency liabilities.

Security

You are responsible for security at your booth and/or store for the duration of the street fair. During set up and take down, please have a staff member in your booth at all times. The Committee cannot assume any responsibility for losses incurred from pilfering or any other causes. The Garland Business District has hired City of Spokane Police for traffic control throughout the entire street fair.

Food and Food Sampling

Food and food sampling is allowed with the proper permits obtained from the Health District. You are required to make all arrangements for your own permit.

Outside Vendors and Non-Profits

We are able to keep our fees low for you by allowing other vendors to be part of the Street Fair, thus these outside groups help financially support our district. Please fill out the following Business Application and Contract asap to let us know your involvement intentions this year. If we have not heard from you by July 15, the street spot in front of your business may be sold to an outside vendor. Thank you in advance for understanding.



Garland Business Member Application and Contract
August 14, 2010

Business name: _____ Date: _____
Contact person: _____
Address: _____
Phone: _____ 2nd Phone: _____
Email address: _____

Participation:

- Yes, we will be involved in the Garland Street Fair on August 14! Please save the spot in front of my store.
 - I have returned the 2010 Membership Benefits Sheet
 - I need a copy of the 2010 Membership Benefits Sheet (*Note: Garland Business Membership and Dues are a separate form and due June 15.*)
 - I have already paid membership dues.
- No, I support the Garland Street Fair but cannot be involved this year.

Additional Comments or Special Requests of the Committee: (Please note: we will do our best to support your efforts, but all requests may not be granted due to various reasons within the rules and regulations set forth on the previous Information Sheet. Thanks for understanding.) _____

I have read and agree to abide by the rules and regulations stated herewith, including remaining in the Street Fair from 10:00am until closing time of 6:00pm. I, the undersigned, agreed to hold harmless the Garland Business District and the Garland Street Fair Committee from any responsibility for injuries to persons or loss of life, or lost, stolen or damage of property during the Street Fair.

Signature: _____ Date: _____

Mail to: Tracy Mielke
The Bead Addict's Attic
635 W. Garland
Spokane, WA 99205

Questions? Call Tracy at 324-2323 or guymielke@aol.com.

Please fill out and return this form asap! If we haven't heard from you by July 15, we will assume you are not participating and will need your spot to finalize all street placements. Thank you!